




CHETTINAD DENTAL COLLEGE AND RESEARCH INSTITUTE
IQAC MINUTES OF MEETING AND ACTION PLAN REPORT FOR THE ACADEMIC YEAR 2015 - 2016


| Date | Agenda | Action Plan |
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| 27/07/2015 | <ul style="list-style-type: none">• Roles and responsibilities of IQAC members• Internal audit and External audit | <p>Roles and responsibilities of IQAC members on development of quality of the institution and on holistic development of an individual was enumerated</p> <p>Internal audit and external audit by team of faculties and external members was conducted for individual departments and reports were analysed.</p> |
| 03/11/2015 | <ul style="list-style-type: none">• Action plan for 2015 -16• Observation of Health days• Effective immunization of Stakeholders• Review of curricular aspects | <p>Action plan for the academic year 2015 – 16 was planned at the beginning of the academic year casing the curriculum, teaching and its evaluation, areas of research and innovations for students and faculties, student, Faculties and administrative development programs.</p> <p>Health days were celebrated through various competitions among students in order to incorporate human values and ethics in an individual</p> <p>Effectively immunized all the newly joined undergraduates and faculties with Hepatitis B Vaccination</p> <p>Term plan and term schedule was</p> |


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| | <ul style="list-style-type: none"> Teaching, Learning and Evaluation | <p>prepared for effective delivery of The Tamilnadu Dr.M.G.R Medical University Curriculum for individual subjects.</p> <p>Using e- learning resources term plan and schedule was delivered effectively.</p> <p>Value added courses were chosen and conducted based on current trends, relevance and value in the job-market.</p> <p>Stakeholders feedback were collected and analyzed. Inspirational talk on the concept "Its better late than never" were given to students to address the issues, depressions due to lack of expected market skill based on the areas of practice, to attain skills and to enhance their capabilities.</p> <p>Slow learners were identified, mentored through counseling sessions by experts Advanced learners were identified and given Research projects.</p> |
| 01/02/2016 | <ul style="list-style-type: none"> Research work, innovations and extension activities | <p>Proposed Students and faculty Research projects.</p> <p>Innovations in teaching and treatment by students and faculties were recognized in the innovative platform and implemented for better results among students and patient services.</p> <p>Oral health care needs of the community</p> |


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| | | were addressed through numerous outreach extension activities. |
| 03/05/2016 | <ul style="list-style-type: none">• Infrastructure and learning resources• To discuss students support and progression• Faculty empowerment strategies• Human values and professional ethics | <p>New specialty books with latest edition e-Books and e – journals were subscribed and purchased.</p> <p>University Results and incremental pass percentage was evaluated. Students progressing for higher education were molded better through numerous programs conducted on competitive exam and future perspectives in dentistry. Higher education details were documented</p> <p>Faculty and non- teaching staff development programs were conducted. Documented faculty participation in conferences, seminars, workshops, guest lecture and chairing in conferences.</p> <p>Annual awareness programme on code of ethics was conducted among students, faculties and administrative staff. Students Bioethics programs were conducted and various competitions were organized to inculcate the ethical values of profession. To incorporate Human values and ethics Conducted programs on social activity days.</p> |

Dr. Rajesh. P

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| 27/07/16 | <ul style="list-style-type: none"> • Roles and responsibilities of IQAC members • Internal audit and External audit | <p>Roles and responsibilities of IQAC members on enhancement of quality of the institution in holistic development of an individual was elaborated</p> <p>Internal audit by team of faculties was conducted for individual departments and external audit was conducted by external members, reports were analysed and areas of improvement were considered.</p> |
| 01/11/2016 | <ul style="list-style-type: none"> • Action plan for 2016-17 • Observation of Health days • Effective immunization of Stakeholders | <p>Action plan for the academic year 2016 – 17 was planned at the beginning of the academic year covering the curriculum, teaching and its evaluation, areas of research and innovations for students and faculties, student, Faculties and administrative empowerment programs.</p> <p>Health days were celebrated through various competitions among students in order to create holistic development in an individual.</p> <p>Effectively immunized all the newly joined undergraduates and faculties with Hepatitis B Vaccination</p> <p>Effective delivery of The Tamilnadu</p> |

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| | <ul style="list-style-type: none"> • Review of curricular aspects • Teaching, Learning and Evaluation | <p>Dr.M.G.R Medical University</p> <p>Curriculum was done through term plan and schedule of the individual subjects using e- learning resources.</p> <p>Value added courses and interdisciplinary courses were conducted for better understanding of the subject and for development of an individual in context to the society values.</p> <p>Stakeholders feedbacks were collected AND analyzed. Experts from speciality fields were invited for guest lecture and hands on workshop were done as per market requirement.</p> <p>Slow learners and advanced learners were identified, mentoring and counseling sessions were done for slow learners and advanced learners were given Research projects.</p> |
| 31/01/2017 | <ul style="list-style-type: none"> • Research work, innovations and extension activities | <p>Students and faculty Research projects were encouraged.</p> <p>Innovations in teaching and treatment in students and faculties were recognized in the innovative platform.</p> <p>Numerous extension activities were conducted to address the oral health care needs of the community</p> |


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| 03/05/2017 | <ul style="list-style-type: none"> • Infrastructure and learning resources • To discuss students support and progression • Faculty empowerment strategies • Human values and professional ethics | <p>e-Books and e – journals were subscribed and new books were purchased. High end equipments were purchased to take care of specialized dental surgical procedures</p> <p>University Results and incremental pass percentage was evaluated. Students progressing for higher education were molded better through numerous programs conducted to face competitive exam and future perspectives in dentistry. Higher education details were documented</p> <p>Faculty and non- teaching staff empowerment programs were conducted. Documented faculty participation in conference.</p> <p>Annual awareness programme on code of ethics was conducted among students, faculties and administrative staff. Students Bioethics programs are conducted and various competitions are organized to inculcate the ethical values of profession. Conducted programs on social activity days to instill human values and ethics.</p> |
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Dr.Rajesh.P

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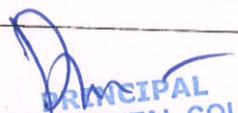

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INTERNAL QUALITY ASSUARANCE CELL – ACTION PLAN REPORT FOR THE ACADEMIC YEAR 2017 - 2018

| Date | Agenda | Action plan Report |
|------------|---|---|
| 02/08/2017 | <ul style="list-style-type: none"> • Recomposition of IQAC members for the academic year 2017-18 • Roles and responsibilities of IQAC members • Internal audit | <ul style="list-style-type: none"> • Reframe of new committee members for the IQAC conducted • Enumeration of roles and responsibilities of IQAC Members to ensure quality in academic programs and holistic development of an individual discussed. • A team comprising members from each department and office was formulated and conducted the internal audit. Report of Internal audit enclosed. <p>(Details enclosed in IQAC meeting Record book)</p> |
| 01/11/2017 | Action plan for 2017-18 | <ul style="list-style-type: none"> • Course Orientation for the newly joined undergraduate BDS 2017-18 batch as well as start up of newly joined postgraduate MDS 2017-18 Batch given. • Health days and national days celebrated in order to create holistic |



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INTERNAL QUALITY ASSUARANCE CELL – ACTION PLAN REPORT FOR THE
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| | <ul style="list-style-type: none"> • Review of curricular aspects • Teaching, Learning and Evaluation | <p>development of the people in community</p> <ul style="list-style-type: none"> • Effectively immunized all students and health care providers with Hepatitis-B vaccine. • Women Empowerment committee created for effective handling of students and patients • Conducted more counseling sessions for the stake holders. • Effective implementation of BDS & MDS curriculum through DEU committee. • Value added courses by the speciality departments conducted • Documentation of feedback from students, alumni, parents and teachers and respective actions taken. • ICT enabled teaching and Learning Management system(LMS) as well as |
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**INTERNAL QUALITY ASSUARANCE CELL – ACTION PLAN REPORT FOR THE
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| — | | <p>I-PAD orientation for all the faculties given.</p> <ul style="list-style-type: none"> • Mentoring system for effective student progression was formulated for the academic year. • Slow learners and advanced learners were identified and organized innovative programs and remedial courses. |
| 07/02/2018 — | <ul style="list-style-type: none"> • To review of research work, innovations and extension activities • Infrastructure and learning resources | <p>Major projects given for post graduate students, interdisciplinary and student research projects given for stakeholders. Innovative practices and presentations of the same are discussed and displayed in the innovative platform. Compilation of the research publications of the faculties.</p> <p>Enlisted New text books of latest edition, speciality text books and journals purchased. advanced equipments purchased for specialty departmer.ts.</p> |

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| | <ul style="list-style-type: none">• Activities conducted by different committees | New initiatives from all the committee to be enlisted and followed regularly |
| 02/05/2018 — — | <ul style="list-style-type: none">• To discuss students support and progression• Faculty empowerment strategies• Human values and professional ethics | <p>Tabulated university resultsNumber of students placed in higher education ; qualifying in state, national and international exams and awards and medals for outstanding performance in sports and cultural activities .</p> <p>Faculties attending conferences and workshops are considered. Conducted various professional development programs , administrative training programs for teaching and non teaching staffs</p> <p>Programs on various social activity days (Oral health day, Environment day) to incorporate human values and professional ethics conducted.</p> |

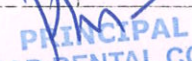

IQAC, CHAIRPERSON


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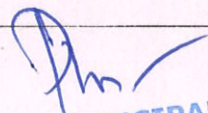
| Date | Agenda | Action plan Report |
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| 01/08/2018 | <ul style="list-style-type: none"> Internal audit Action plan for 2018-19 | <ul style="list-style-type: none"> A team comprising members from each department and office was formulated and conducted the internal audit. Report of Internal audit enclosed. (Details enclosed in IQAC meeting Record book) Course Orientation for the newly joined undergraduate BDS 2018-19 batch and postgraduate MDS 2018-19 Batch given. Changes in the Examination pattern highlighted. Health days and national days celebrated in order to create holistic development of the people in community Effectively immunized all students and health care providers with Hepatitis-B vaccine. Conducted more Women Empowerment programmes for |


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| | | <p>effective handling of students and patients</p> <ul style="list-style-type: none"> • Conducted counseling sessions for the stake holders. |
| 07/11/2018 | <ul style="list-style-type: none"> • Review of curricular aspects • Teaching, Learning and Evaluation | <ul style="list-style-type: none"> • Effective implementation of BDS & MDS curriculum through DEU committee. • Value added courses by the speciality departments conducted • Documentation of feedback from students, alumni, parents and teachers through Student satisfaction survey and respective actions taken report. • Formulated Mentoring system for effective student progression for the academic year. • Slow learners and advanced learners were identified and organized innovative programs and remedial courses. |


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| 06/02/2019 | <ul style="list-style-type: none"> • To review of research work, innovations and extension activities • Infrastructure and learning resources • Activities conducted by different committees | <p>Major projects given for post graduate students, interdisciplinary and student research projects given for stakeholders.</p> <p>108 ICMR projects from stake holders sent for proposal. Innovative practices and presentations are discussed and displayed in the innovative platform. Compilation of the research publications of the faculties.</p> <p>Enlisted New text books of latest edition, speciality text books and journals purchased. advanced equipments purchased for specialty departments.</p> <p>New initiatives from all the committee to be enlisted and followed regularly</p> |
| 02/05/2019 | <ul style="list-style-type: none"> • To discuss students support and progression | <p>Tabulated number of students placed in higher education ; qualifying in state, national and international exams and awards and</p> |


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| | | medals for outstanding performance in sports and cultural activities . |
| | <ul style="list-style-type: none"> • Faculty empowerment strategies | Faculties attending conferences and workshops are considered. Conducted various professional development programs , administrative training programs for teaching and non teaching staffs |
| | <ul style="list-style-type: none"> • Human values and professional ethics | Conducted Programs on various social activity days (Oral health day, Environment day) to incorporate human values and professional ethics conducted. |

IQAC, Chairperson

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