



**MINUTES OF THE MEETING OF THE BOARD OF MANAGEMENT HELD AT 2.30
PM ON SATURDAY THE 3RD JANUARY 2015, AT CONFERENCE HALL,
CHETTINAD DENTAL COLLEGE & RESEARCH INSTITUTE**

Members Present:

1. Dr. P. Rajesh	Chairperson
2. Dr. Sathish Muthu Kumar	Convener
3. Dr. Senthil Kumar	Member
4. Dr. Sridhar	Member
5. Dr. Joe Louis	Member
6. Dr. Anitha	Member
7. Dr. Saravana Kumar	Member
8. Dr. Sivan Sathish	Member
9. Mr. Venkatachalam	Management Member

The meeting was chaired by the Principal Chettinad Dental College & Research institute.

Agenda item were taken up for discussion

The resolutions passed at this time are as follows –

AGENDA 1:

It was decided to conduct the meeting at two time points in a year –

- a. August – September – Prior to start of academic year of regular batch.
- b. February – March – Prior to start of academic year of supplementary batch.

AGENDA 2:

Work to be allotted to different committees and collect reports at regular intervals.



AGENDA 3:

Reports on student's academic and clinical progress to be reviewed periodically to incorporate changes/modifications in time tables, posting schedules, assessment patterns etc.

AGENDA 4:

Induction of members in each committees and changing of the members at regular intervals to ensure equal opportunity to all faculties.

AGENDA 5:

Proposal submission on any institutional policy changes to the management at regular intervals.

AGENDA 6:

Formulation of any new committee/sub-committee as and when required.

AGENDA 7:

A feedback is to be collected from the stake holders – students, faculties, employers, and alumni regarding various issues including but not fixed on curriculum, syllabus, and examination patterns.

NOTE

Sub: Chettinad Dental College & Research Institute – meeting of the college council held on 01.03.2015 – Draft Minutes for approval regarding.

The college council meeting was held on 03.01.2015. The draft minutes of the above meeting is placed below for kind perusal and approval.

PRINCIPAL

**CHETTINAD DENTAL COLLEGE &
RESEARCH INSTITUTE
IT HIGHWAY KELAMBAKKAM
KANCHIPURAM DIST. -603 103**

MINUTES OF THE MEETING OF THE BOARD OF MANAGEMENT HELD AT 9.30 AM ON TUESDAY THE 3RD MARCH 2015, AT BOARD ROOM, CHETTINAD DENTAL COLLEGE & RESEARCH INSTITUTE

Members Present:

1. Dr. P. Rajesh	Chairperson
2. Dr. Sathish Muthu Kumar	Convenor
3. Dr. Senthil Kumar	Member
4. Dr. Sridhar	Member
5. Dr. Joe Louis	Member
6. Dr. Anitha	Member
7. Dr. Saravana Kumar	Member
8. Dr. Sivan Sathish	Member
9. Mr. Venkatachalam	Management Member

The meeting was chaired by the Principal Chettinad Dental College & Research institute.

Agenda item were taken up for discussion

The resolutions passed at this time are as follows –

AGENDA NO:1

Schedule for lecture classes and internal assessment examinations for the upcoming academic year. The data received from all year in charges was discussed and evaluated (August 2015 exam batch).

AGENDA NO:2

The performance of our February 2015 exam batch students was discussed. The need for improvement was stressed by Dr. Senthil Kumar and Dr. Sathish Muthu Kumar.



AGENDA NO: 3

Posting schedule for the incoming supplementary batch.

Students with deficient attendance (August 2015 exam batch) were to be summoned by their respective year in charges and discussion on the same was to be done.

AGENDA NO: 4

The results of the University examinations (February 2015 exam batch) was discussed and analyzed.

Based on the feedback report collected from the stakeholders, it was decided to conduct add-on courses and value-added courses for all 4 years of study. Add-on and value-added courses for the academic year 2015-16 was discussed and decided.

AGENDA NO: 5

An IQAC was formed based on the criteria set by the NAAC process for the next cycle was set in motion.

AGENDA NO: 6

Anti- Ragging committee report to be discussed.

The data received from all year in charges was discussed and evaluated.

AGENDA NO: 7

The groundwork and initial discussion on incorporating a Post Graduate course in the institution.

Resolved to note the groundwork and initial discussion on incorporating a post graduate course in the institution was spoken about.



AGENDA NO: 8

The need to give special training for our Tamil medium students.

Resolved and discussed the methods to ensure they compete on an equal platform with other students was emphasized.

AGENDA NO: 9

The report from the Dental Education Unit was shared and evaluated for changes if necessary. It was resolved to continue without any modifications.

AGENDA NO: 10

The application for Essentiality certificate from the affiliating university was discussed. Preparation for an university inspection was discussed and a resolution for the same was passed.

NOTE

Sub: Chettinad Dental College & Research Institute – meeting of the college council held on 03.03.2015 – Draft Minutes for approval regarding.

The college council meeting was held on 03.03.2015. The draft minutes of the above meeting is placed below for kind perusal and approval.


PRINCIPAL

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CHETTINAD DENTAL COLLEGE &
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IT HIGHWAY KELAMBAKKAM
KANCHIPURAM DIST - 603 103**

MINUTES OF THE MEETING OF THE BOARD OF MANAGEMENT HELD AT 9.30 AM ON WEDNESDAY THE 23RD MARCH 2016, AT BOARD ROOM, CHETTINAD DENTAL COLLEGE & RESEARCH INSTITUTE

1. Dr. P. Rajesh	Chairperson
2. Dr. Sathish Muthu Kumar	Convenor
3. Dr. Senthil Kumar	Member
4. Dr. Sridhar	Member
5. Dr. Joe Louis	Member
6. Dr. Anitha	Member
7. Dr. Jagannatha	Member
8. Dr. Saravana Kumar	Member
9. Dr. Sivan Sathish	Member
10. Mr. Venkatachalam	Management Member

The meeting was chaired by the Principal Chettinad Dental College & Research institute.

Agenda item were taken up for discussion

The resolutions passed at this time are as follows

AGENDA NO: 1

Review of the inspection process.

The inspection process was reviewed and the follow up to the same was also discussed.

The letter of essentiality was shared and appreciated by all members. Principal instructed all HODs to prepare their departments and faculties for the anticipated DCI inspection.

AGENDA NO: 2

Discussion of the progress of the students appearing for the upcoming examination session.

The attendance and internal assessment marks of the students who will be appearing for university examination in August 2016 was reviewed.



Remedial measures for slow learners were discussed and a plan was charted for the same. The plan was to be informed to the year in charges through the DEU.

AGENDA NO: 3

Conduct model clinical examination for the students. It was unanimously decided to conduct model practical/clinical examinations for all the students who will be appearing for the university examination.

AGENDA NO: 4

Progress in the post graduate course application process .All the opinions from the members was taken into consideration and it was unanimously decided to go forward with hope and forever.

AGENDA NO: 5

Add-on and value-added courses for the academic year 2016-17 was discussed. Add-on and value-added courses for the academic year 2016-17 was discussed and finalized. Feedback on the ongoing Add-on and value-added courses was analyzed and was decided to continue with the programs.

NOTE

Sub: Chettinad Dental College & Research Institute – meeting of the college council held on 23.03.2016 – Draft Minutes for approval regarding.

The college council meeting was held on 23.03.2016. The draft minutes of the above meeting is placed below for kind perusal and approval.


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IT HIGHWAY KELAMBAKKAM
KANCHIPURAM DIST -603 102



MINUTES OF THE MEETING OF THE BOARD OF MANAGEMENT HELD AT 9.30 AM ON MONDAY THE 19th SEPTEMBER 2016, AT BOARD ROOM, CHETTINAD DENTAL COLLEGE & RESEARCH INSTITUTE

1. Dr. P. Rajesh	Chairperson
2. Dr. Sathish Muthu Kumar	Convenor
3. Dr. Senthil Kumar	Member
4. Dr. Sridhar	Member
5. Dr. Joe Louis	Member
6. Dr. Anitha	Member
7. Dr. Jagannatha	Member
8. Dr. Saravana Kumar	Member
9. Dr. Sivan Sathish	Member
10. Mr. Venkatachalam	Management Member

The meeting was chaired by the Principal Chettinad Dental College & Research institute.

Agenda item were taken up for discussion

The resolutions passed at this time are as follows

AGENDA NO: 1

Initiation of new year in charges into the DEU

New year in charges (Dr.Ashwath, Dr.Thailavathy – IV BDS, Dr.Agila, Dr.Bhavna III BDS February 2017 Exam Batch) were introduced by the Chairperson of DEU They were appraised of the duties and responsibilities following which meeting continued with only the members.



AGENDA NO: 2

Implementation of internal examination reforms in both conduction and evaluation

It was decided to issue answer booklets that mimic the University booklets to help the students write the internal examinations in a manner similar to the university examinations.

It was also resolved to ensure that all the internal examinations are to be evaluated and marks to be submitted to the DEU and answer booklets returned to the students within 7 working days from the conduct of the examination.

The students are also to be informed that any assessment related grievances are to be brought forward to the concerned subject/year incharge with 7 working days of receiving the evaluated booklet.

AGENDA NO: 3

Progress on the pathway towards initiating the PG course .The progress and requirements in the PG inspection process was discussed and noted for further action.

AGENDA NO: 4

Feedback on the ongoing Add-on and value-added courses

Feedback on the ongoing Add-on and value-added courses was evaluated and modifications if required was implemented.

AGENDA NO: 5

Discussion of results from the August examination session

Clinical and academic performance analysis of the August 2017 examination students.

The analysis of the completed university examination session was discussed and the role played by the DEU and year in charges was appreciated.



Chettinad
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AGENDA NO: 6

Add on courses for the upcoming academic year was decided as follows a.

I and II BDS - Bite mark analysis

b. III ,IV BDS and Interns – Rotary endodontics

NOTE

Sub: Chettinad Dental college & Research Institute – meeting of the college council held on 19.09.2016 – Draft Minutes for approval regarding.

The college council meeting was held on 19.09.2016. The draft minutes of the above meeting is placed below for kind perusal and approval.



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IT HIGHWAY KELAMBAKKAM
KANCHIPURAM DIST - 603 103



MINUTES OF THE MEETING OF THE BOARD OF MANAGEMENT HELD AT 2.30 PM ON SATURDAY THE 24th MARCH 2017, AT DENTAL BOARD ROOM, CHETTINAD DENTAL COLLEGE & RESEARCH INSTITUTE

Time – 2.30 pm onwards

Venue – Dental Office Boardroom

Members attended	Signature
11. Dr. P. Rajesh	Chairperson
12. Dr. Sathish Muthu Kumar	Convenor
13. Dr. Senthil Kumar	Member
14. Dr. Sridhar	Member
15. Dr. Joe Louis	Member
16. Dr. Anitha	Member
17. Dr. Jagannatha	Member
18. Dr. Saravana Kumar	Member
19. Dr. Sivan Sathish	Member
20. Mr. Venkatachalam	Management Member

Agenda item were taken up for discussion The

resolutions passed at this time are as follows –

AGENDA 1:

The meeting of the DEU and PTA will hereafter be held every month on the first Friday.

AGENDA 2:

The course incharge will continue to monitor the students and the attendance shall be analyzed on monthly basis.

AGENDA 3:

The details of the academic progress and attendance shall be submitted during the monthly meeting.



AGENDA 4:

Academic progress of the slow learners will be communicated to the parent through the PTA.

AGENDA 5:

The students whose attendance is less than 75% for the month shall be called and counseled. The same shall be informed to the parents time to time.

AGENDA 6:

Record books, assignment books for Post graduate students was discussed.

AGENDA 7:

Improvement in the general running of the institution was discussed and ways to improve was also framed.

AGENDA 8 :

Follow up of the first to final year batches during the academic year should be done regularly. University examination results discussion.

AGENDA 9:

Preparation for 1st batch post graduate course admission and initiation. Post graduate students rules, regulations and general instruction framework and proposal.

NOTE

Sub: Chettinad Dental College & Research Institute – meeting of the college council held on 24.03.2017 – Draft Minutes for approval regarding.

The college council meeting was held on 24.03.2017. The draft minutes of the above meeting is placed below for kind perusal and approval.


PRINCIPAL

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CHETTINAD DENTAL COLLEGE &
RESEARCH INSTITUTE
IT HIGHWAY KELAMBAKKAM
KANCHIPURAM DIST -603 103**



MINUTES OF THE MEETING OF THE BOARD OF MANAGEMENT HELD AT 9.30 AM ON SATURDAY THE 5th OCTOBER 2017, AT DENTAL BOARD ROOM, CHETTINAD DENTAL COLLEGE & RESEARCH INSTITUTE

Time – 9.30 am onwards

Venue – Dental Office Boardroom

Members attended	Signature
21. Dr. P. Rajesh	Chairperson
22. Dr. Sathish Muthu Kumar	Convenor
23. Dr. Senthil Kumar	Member
24. Dr. Sridhar	Member
25. Dr. Joe Louis	Member
26. Dr. Anitha	Member
27. Dr. Jagannatha	Member
28. Dr. Saravana Kumar	Member
29. Dr. Sivan Sathish	Member
30. Mr. Venkatachalam	Management Member

Agenda item were taken up for discussion The resolutions passed at this time are as follows –

AGENDA 1:

Schedule for lecture classes and internal assessment examinations for the upcoming academic year.

AGENDA 2:

Posting schedule for the incoming batch.

AGENDA 3:

Modifications in the internal assessment examination scheduling with respect to IV BDS.



AGENDA 4:

The successful Post graduate student's 1st batch admission was appreciated. The outline of the PG course outcomes, quota and other relevant issues were discussed.

AGENDA 5:

The DEU along with course incharges were requested to incorporate the respective timetables, clinical schedules for the incoming batches.

AGENDA 6:

The IV BDS students were informed to write their theory internal assessment examination in their respective clinical posting itself to save time and enable them to treat patients at the earliest.

AGENDA 7:

The following add on courses was decided to be introduced for our students

- a. I and II BDS – Radiographic interpretation of diseases of bone
- b. III ,IV BDS and Interns - LASERS in Periodontics

NOTE

Sub: Chettinad Dental College & Research Institute – meeting of the college council held on 05.10.2017 – Draft Minutes for approval regarding.

The college council meeting was held on 05.10.2017. The draft minutes of the above meeting is placed below for kind perusal and approval.


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IT HIGHWAY KELAMBAKKAM
KANCHIPURAM DIST - 603 103



MINUTES OF THE MEETING OF THE BOARD OF MANAGEMENT HELD AT 9.30 AM ON SATURDAY THE 2ND MARCH 2018, AT DENTAL BOARD ROOM, CHETTINAD DENTAL COLLEGE & RESEARCH INSTITUTE

Time – 9.30 am onwards

Venue – Dental Office Boardroom

Members attended	Signature
31. Dr. P. Rajesh	Chairperson
32. Dr. Sathish Mutlu Kumar	Convenor
33. Dr. Senthil Kumar	Member
34. Dr. Sridhar	Member
35. Dr. Joe Louis	Member
36. Dr. Anitha	Member
37. Dr. Jagannatha	Member
38. Dr. Saravana Kumar	Member
39. Dr. Sivan Sathish	Member
40. Mr. Venkatachalam	Management Member

Agenda item were taken up for discussion

AGENDA 1:

Schedule for lecture classes and Internal assessment examinations for the upcoming academic year.

AGENDA 2:

Follow up of the first to final year batches during the academic year. Suggestion put forward by principal - if the student passes all three internal exams, they do not need to write model exams. If they fail, the student should request for model exams.

AGENDA 3:

Model exam requirement for final year students.



AGENDA 4:

Academic progress of the slow learners. The students whose attendance is less than 75% for the month shall be called and counseled by a psychologist.

AGENDA 5:

Follow up of the first to final year batches during the academic year. Academic progress of the slow learners is to be communicated to their parents through the PTA.

The details of the academic progress and attendance shall be submitted during the next meeting.

AGENDA 6:

University examination results discussion.

AGENDA 7:

Progress of the Post graduate students of all departments. Academic and clinical progress of the 1st MDS students were discussed department wise and any requirement on behalf of the departments were duly noted.

AGENDA 8:

Discussion regarding the 1st MDS university examination – Part – 1.

AGENDA 9:

Introduction of monthly review for students with additional viva voice.

NOTE

Sub: Chettinad Dental College & Research Institute – meeting of the college council held on 02.03.2018– Draft Minutes for approval regarding.

The college council meeting was held on 02.03.2018. The draft minutes of the above meeting is placed below for kind perusal and approval.

PRINCIPAL

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CHETTINAD DENTAL COLLEGE

RESEARCH INSTITUTE

IT HIGHWAY KELAMBAKKAM

KANCHIPURAM DIST - 603 103



MINUTES OF THE MEETING OF THE BOARD OF MANAGEMENT HELD AT 9.30 AM ON SATURDAY THE 17TH SEPTEMBER 2018, AT DENTAL BOARD ROOM, CHETTINAD DENTAL COLLEGE & RESEARCH INSTITUTE

Time – 9.30 am onwards

Venue – Dental Office Boardroom

Members attended	Signature
1. Dr. P. Rajesh	Chairperson
2. Dr. Sathish Muthu Kumar	Convenor
3. Dr. Senthil Kumar	Member
4. Dr. Sridhar	Member
5. Dr. Joe Louis	Member
6. Dr. Anitha	Member
7. Dr. Jagannatha	Member
8. Dr. Saravana Kumar	Member
9. Dr. Sivan Sathish	Member
0. Mr. Venkatachalam	Management Member

Agenda item were taken up for discussion The resolutions passed at this time are as follows –

AGENDA 1:

Schedule for lecture classes and Internal assessment examinations for the upcoming academic year. Follow up of the first to final year batches during the academic year.

AGENDA 2:

Peer group (slow learners) schedule for four years to be decided.

AGENDA 3:

The university examination results were discussed and the pass percentage was noted and appreciated.



AGENDA 4:

To receive and review Interns feedback by Dr. SRIDHARAN.

AGENDA 5:

A peer group consisting of advanced learners was discussed and a list was prepared.

AGENDA 6:

Since the interns wanted to learn PG cases .It was decided to teach them management of all the cases comprehensively.

AGENDA 7:

The initiation of the 2nd batch of MDS students in all departments.

AGENDA 8:

It was decided that the Interns should be posted in more numbers for clinical postings departments.

AGENDA 9 :

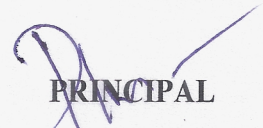
Add on courses for the academic year are as follows

- a. I and II BDS – Forensic Odontology
- b. III, IV BDS and Interns – Laminates and Veneers

NOTE

Sub: Chettinad Dental College & Research Institute – meeting of the college council held on 17.09.2018 – Draft Minutes for approval regarding.

The college council meeting was held on 17.09.2018.The draft minutes of the above meeting is placed below for kind perusal and approval.


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