

**CHETTINAD DENTAL COLLEGE AND RESEARCH INSTITUTE**  
**IQAC MINUTES OF MEETING AND ACTION PLAN REPORT FOR THE ACADEMIC YEAR 2015 - 2016**



Date	Agenda	Action Plan
27/07/2015	<ul style="list-style-type: none"> <li>• Roles and responsibilities of IQAC members</li>   <li>• Internal audit and External audit</li> </ul>	<p>Roles and responsibilities of IQAC members on development of quality of the institution and on holistic development of an individual was enumerated</p> <p>Internal audit and external audit by team of faculties and external members was conducted for individual departments and reports were analysed.</p>
03/11/2015	<ul style="list-style-type: none"> <li>• Action plan for 2015 -16</li>   <li>• Observation of Health days</li>   <li>• Effective immunization of Stakeholders</li>   <li>• Review of curricular aspects</li> </ul>	<p>Action plan for the academic year 2015 – 16 was planned at the beginning of the academic year casing the curriculum, teaching and its evaluation, areas of research and innovations for students and faculties, student, Faculties and administrative development programs.</p> <p>Health days were celebrated through various competitions among students in order to incorporate human values and ethics in an individual</p> <p>Effectively immunized all the newly joined undergraduates and faculties with Hepatitis B Vaccination</p> <p>Term plan and term schedule was</p>



	<ul style="list-style-type: none"> <li>• Teaching, Learning and Evaluation</li> </ul>	<p>prepared for effective delivery of The Tamilnadu Dr.M.G.R Medical University Curriculum for individual subjects.</p> <p>Using e- learning resources term plan and schedule was delivered effectively.</p> <p>Value added courses were chosen and conducted based on current trends, relevance and value in the job-market.</p> <p>Stakeholders feedback were collected and analyzed. Inspirational talk on the concept “Its better late than never” were given to students to address the issues, depressions due to lack of expected market skill based on the areas of practice, to attain skills and to enhance their capabilities.</p> <p>Slow learners were identified, mentored through counseling sessions by experts Advanced learners were identified and given Research projects.</p>
01/02/2016	<ul style="list-style-type: none"> <li>• Research work, innovations and extension activities</li> </ul>	<p>Proposed Students and faculty Research projects.</p> <p>Innovations in teaching and treatment by students and faculties were recognized in the innovative platform and implemented for better results among students and patient services.</p> <p>Oral health care needs of the community</p>

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		were addressed through numerous outreach extension activities.
03/05/2016	<ul style="list-style-type: none"> <li>• Infrastructure and learning resources</li> <li>• To discuss students support and progression</li> <li>• Faculty empowerment strategies</li> <li>• Human values and professional ethics</li> </ul>	<p>New specialty books with latest edition e-Books and e – journals were subscribed and purchased.</p> <p>University Results and incremental pass percentage was evaluated. Students progressing for higher education were molded better through numerous programs conducted on competitive exam and future perspectives in dentistry. Higher education details were documented</p> <p>Faculty and non- teaching staff development programs were conducted. Documented faculty participation in conferences, seminars, workshops, guest lecture and chairing in conferences.</p> <p>Annual awareness programme on code of ethics was conducted among students, faculties and administrative staff. Students Bioethics programs were conducted and various competitions were organized to inculcate the ethical values of profession. To incorporate Human values and ethics Conducted programs on social activity days.</p>

**Dr. Rajesh. P**

**PRINCIPAL, IQAC - CHAIRPERSON**